

CHARLOTTE  
AREA  
INDEPENDENT  
SCHOOLS



**A Consortium for  
Applicant Assessment for  
Pre-Kindergarten–Grade 4**

**2019-2020**

## Participating CAIS Schools & Open House Dates



### Charlotte Christian School

Allycia Brown, Dir. of Early Education & Lower School Admissions  
7301 Sardis Road, Charlotte, NC 28270  
704-366-5657 fax: 704-366-5678  
allycia.brown@charchrist.com

#### Open House Dates:

Tuesday, October 16	6:30 pm	JK-K
Wednesday, October 17	9:30 am	JK-K
Tuesday, January 8	9:30 am	JK-5

### Charlotte Country Day School

Nancy Ehringhaus, Director of Admissions & Financial Aid  
1440 Carmel Road, Charlotte, NC 28226-5096  
704-943-4500 fax: 704-943-4536  
nancy.ehringhaus@charlottecountryday.org

#### Open House Dates:

Thursday, October 4	6:30 pm	JK-K
Thursday, October 11	6:30 pm	JK-4

### Charlotte Latin School

Mary Yorke Oates, Director of Admissions  
9502 Providence Road, Charlotte, NC 28277  
704-846-7207 fax: 704-849-0503  
maryyorke.oates@charlottelatin.org

#### Open House Dates:

Friday, October 5	9:30 am	TK-K
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### Charlotte Preparatory School

Vicky Wilkison, Director of Enrollment  
212 Boyce Road, Charlotte, NC 28211  
704-366-5994 fax: 704-366-0221  
vwilkison@charlotteprep.org

#### Open House Dates:

Thursday, October 11	9:30 am	Early School
Sunday, November 18	2:00 pm	PK-8
Thursday, January 17	9:30 am	PK-8

### Providence Day School

Cecil Stodghill, Director of Admissions & Enrollment Management  
5800 Sardis Road, Charlotte, NC 28270  
704-887-6000 fax: 704-887-7520  
cecil.stodghill@providenceday.org

#### Open House Dates:

Thursday, October 18	6:30 pm	TK-5
Sunday, November 11	2:00 pm	TK-12

### Trinity Episcopal School

Jennifer Moore, Director of Admissions & Financial Aid  
750 East 9th Street, Charlotte, NC 28202-3102  
704-358-8101 x240 fax: 704-358-9908  
jmoore@tescharlotte.org

#### Open House Dates:

Tuesday, October 2	6:30 pm	K-8
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## Finding Just The Right School

The independent schools that make up CAIS are united in our desire to determine the best educational match between your child, your family, and your school. It is important that your child's profile mesh with your school's curriculum and mission. In turn, your school should offer an environment that fosters your child's greatest potential.

Cognitive assessment is one of the tools we use to make sure your child finds the best possible school match. To this end, standardized cognitive evaluations are used to let you avoid multiple evaluations and allow member schools to assess applicants on an objective, uniform basis. They are the Wechsler Preschool and Primary Scale of Intelligence–Fourth Edition (WPPSI-IV) for Pre-K, Kindergarten, and Grade 1 applicants; and the Wechsler Intelligence Scale for Children–Fifth Edition (WISC-V) for rising Grades 2-4.

Whether you are applying to one or more of our member schools, your child will be evaluated only one time by a licensed psychologist designated by CAIS. This one-on-one evaluation of your child by a highly experienced psychologist (listed in this brochure) meets the testing requirements of these participating schools:

- Charlotte Christian School
- Charlotte Country Day School
- Charlotte Latin School
- Charlotte Preparatory School
- Providence Day School
- Trinity Episcopal School



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## Tips For A Positive Testing Experience

*Naturally, you want your child to perform to his or her highest ability when tested. For this reason, we hope you'll keep the following suggestions in mind, no matter how simple they may seem.*

**1** The more relaxed you are, the more relaxed your child will be! Double-check the date and time of your appointment and call ahead to get directions to the testing office. Avoid rushing to the appointment, since this can cause your child to make a poor transition into the evaluation. Arriving too early can also be difficult for your child. Please arrive promptly at the appointment time. Finally, try not to send your child to preschool immediately prior to the evaluation, as some activities could be overstimulating.

**2** Young children tend to be attached to their daily routine, so let your child know that something different has been scheduled into the day. Sudden changes could be upsetting.

**3** To put your child at ease, explain the one-on-one appointment with the psychologist in a matter-of-fact way and avoid any mention of testing. You might use phrases like: "We're going to see a person like a teacher. You'll need to listen and do what the teacher asks. This is something children do in school."

Emphasize that your child will enjoy the activities. The psychologists we have selected are skilled in putting children at ease. Most children are not even aware they are being tested.

**4** Make sure your child gets a good night's sleep and eats well before the assessment. Encourage your child to dress in comfortable clothes and to use the restroom before the appointment. Tell the psychologist if anything out of the ordinary has occurred the day or night before the assessment (such as illness, sleeplessness, medications, or travel).

**5** Though you want the evaluation to be a positive experience for your child, use caution about offering rewards ahead of time. Being excited about an anticipated treat can interfere with your child's ability to focus.

**6** Help make this a special time for your child. We encourage you to come without siblings.

## Psychologists

The psychologists listed below have worked closely with the CAIS member schools. They look forward to working with you and your child as you go through the admissions process.

Standardized evaluations are the Wechsler Preschool and Primary Scale of Intelligence–Fourth Edition (WPPSI-IV) for Pre-K, Kindergarten, and Grade 1 applicants; and the Wechsler Intelligence Scale for Children–Fifth Edition (WISC-V) for rising Grades 2-4.



*Shaded psychologists administer WPPSI-IV and WISC-V. Non-shaded administer WPPSI-IV only.*

**Robert C. Faucette, Ph.D.**

7300 Carmel Executive Park Drive  
Suite 110  
Charlotte, NC 28226  
704-540-7525

**Frank Gaskill, Ph.D.**

6060 Piedmont Row Drive South  
Suite 120  
Charlotte, NC 28287  
704-552-0116

**Theresa L. Gibson, Ph.D., PLLC**

10720 Sikes Place  
Suite 120  
Charlotte, NC 28277  
704-540-5411

**Jill Gottlieb, Psy.D.**

10224 Hickorywood Hill Ave  
Suite 101A  
Huntersville, NC 28078  
704-875-9958

**Terry Hudson Huntley, M.A.**

Myers Park Center  
1037-B Providence Road  
Charlotte, NC 28207  
704-408-5667

**Trey Ishee, Psy.D.**

6060 Piedmont Row Drive South  
Suite 120  
Charlotte, NC 28287  
704-552-0116

**Chad Kraska, Psy.D.**

7401 Carmel Executive Park Drive  
Suite 210  
Charlotte, NC 28226  
704-752-8414 x106

**Jennifer McConnell, EdS**

15720 Brixham Hill Avenue  
Suite 150  
Charlotte, NC 28277  
704-970-4791 or 704-552-0116  
\* ESL Testing Available

**Lisa Pennington, Ph.D.**

6729 Fairview Road  
Suite E  
Charlotte, NC 28210  
704-362-3123

**Melanie V. Powell, Ph.D.**

501 S. Sharon Amity Road  
Suite 500  
Charlotte, NC 28211  
Office: 704-362-1555 x12  
Appointments: 704-248-4849

**Susan Williams, M.S., M.Ed**

501 S. Sharon Amity Road  
Suite 500  
Charlotte, NC 28211  
704-362-1555 x15

## The Registration Process All Applicants Must Follow



To apply for testing, CAIS requires that you adhere to the following procedure:

- 1 Complete an application to the school(s) to which you are applying for admission. No school will consider an evaluation until an application for admission to that particular school has been received.
- 2 All appointments for testing are made by the parents with an individual psychologist—not by the schools. Testing of applicants begins October 1, 2018. Although CAIS schools' application deadline is January 15, 2019, your child's testing may occur after January 15, 2019.
- 3 Since your child will be compared to other children with the same chronological age, **late testing provides no advantage.**
- 4 Psychologists will not make appointments until after Labor Day. Contact the psychologist of your choice from our list in this brochure to schedule the appointment. Appointments may be made by phone only. **Please schedule with only one psychologist.** Registration form and check must be received within one week from call to confirm your appointment. If your check is not received within one week, your appointment will be cancelled.
- 5 To ensure test reliability and validity, **children must be at least four years of age** at the time of testing, and the assessment can be administered **only once in a twelve month period.**
- 6 **Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested. Any indication of the aforementioned will invalidate your application to any CAIS school. Parents will be asked to sign a Test Validity Verification Form at the psychologist's office to ensure no prior testing/coaching has occurred.**
- 7 Upon completion of the evaluation, test results that are limited to percentile ranges are sent to the parents and to the designated schools. A more detailed interpretation of the results may be obtained by scheduling a feedback meeting with the psychologist. This is optional for each family and will be billed to you at the psychologist's hourly rate. To secure your feedback appointment, payment is due prior to appointment date.
- 8 In addition to the assessment, CAIS schools require an interview with each child. The respective schools will contact you to make an appointment for the interview/observation sessions that are typically held November–February.
- 9 General information concerning the results of your child's evaluation will be mailed to you in writing. The results of the evaluation will also be sent to the participating school(s) of your choice.
- 10 Book an appointment with **one psychologist ONLY.**

### Admissions Status and Candidate Reply Dates

PK-K for all CAIS schools:  
Notification date is **Friday, February 22, 2019.**  
**Contracts must be returned by Friday, March 1, 2019.**

Grades 1-12 for all CAIS schools:  
Notification date is **Friday, March 29, 2019.**  
**Contracts must be returned by Friday, April 5, 2019.**

No contract for a CAIS school will be required prior to this deadline.

### Assessment Cancellations

In the event of a family emergency or illness, please contact the psychologist to reschedule the appointment. There will be no refund if there is a cancellation within 48 hours of the appointment. *Please note, Monday appointments must be cancelled by the previous Thursday.*



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**Registration Form**

Please mail this form with a check made payable to the psychologist of your choice. Your appointment will be considered confirmed with the receipt of your registration form and payment received.

**Testing Fees:**

\$200 for WPPSI-IV

\$225 for WISC-V

The information must be complete and legible to facilitate mailing test results to you. Payment must accompany registration form.



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- \_\_\_\_\_ Charlotte Christian School
- \_\_\_\_\_ Charlotte Country Day School
- \_\_\_\_\_ Charlotte Latin School
- \_\_\_\_\_ Charlotte Preparatory School
- \_\_\_\_\_ Providence Day School
- \_\_\_\_\_ Trinity Episcopal School

I hereby request that the results of the CAIS evaluation be sent to the school(s) checked above. I understand that a school must be indicated and that scores will be sent to the indicated school(s). I understand that an application must be made to a CAIS school prior to release of results.

\_\_\_\_\_  
*Parent Signature*

Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested.

Any indication of the aforementioned will invalidate your application to any CAIS school.

\_\_\_\_\_  
*Date*

Child's name \_\_\_\_\_

Girl  Boy

*(Please circle name the child is called)*

Birth date (M/D/Y) \_\_\_\_\_

Applying to grade \_\_\_\_\_

*(Child must be four years old before test date)*

Previous psychological testing?  Yes  No

Name of test \_\_\_\_\_

Date administered/By whom \_\_\_\_\_

List services currently being provided

*(i.e., speech, occupational therapy, physical therapy, etc)*

Is English the second language (ESL)?  Yes  No

*(\*If yes, schedule testing with Jennifer McConnell)*

Current school and grade \_\_\_\_\_

Parent #1 (Mr. Dr. Mrs. Ms.) \_\_\_\_\_

Email *(for testing confirmation)* \_\_\_\_\_

Street \_\_\_\_\_

City State Zip \_\_\_\_\_

Phone (daytime) \_\_\_\_\_ (evening) \_\_\_\_\_

Parent #2 (Mr. Dr. Mrs. Ms.) \_\_\_\_\_

Email *(for testing confirmation)* \_\_\_\_\_

Street \_\_\_\_\_

City State Zip \_\_\_\_\_

Phone (daytime) \_\_\_\_\_ (evening) \_\_\_\_\_

Child's appointment date and time \_\_\_\_\_

Follow-up appointment date and time *(if applicable)* \_\_\_\_\_

Assessing psychologist \_\_\_\_\_



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